

COUNCIL

The Vice-Chancellor requests a meeting of the Council in the Council Room, The Old Schools, at 10.15 am on Monday 17 June 2013. Coffee will be available beforehand.

Circulated: 11 June 2013

AGENDA

UNRESERVED BUSINESS

PART A: PRELIMINARY, LEGISLATIVE AND STRAIGHTFORWARD BUSINESS

This is the last meeting which the current student representatives will attend.

A1 Declarations of Interest

Members of the Council are asked to declare any personal or prejudicial interests.

A2 Minutes

The unconfirmed minutes of the meeting held on 20 May 2013 are circulated.

The Council is asked to confirm the Minutes.

A3 Procedure of the Council

(a) To approve arrangements for the chairing of agenda items

It is proposed that the Vice-Chancellor should chair the entire meeting. A member of the Council who wishes to propose a different allocation of items between the Vice-Chancellor and the Deputy Chair is requested to inform the Registry or the Head of the Registry's Office before the start of the meeting.

(b) To approve confirmed business starred as straightforward

A member of the Council who wishes a starred item to be discussed at the meeting is requested to inform the Registry or the Head of the Registry's Office before the start of the meeting.

The Council is asked to approve matters for decision set out in the confirmed starred items.

Starred items are included in the agenda (rather than inclusion in a Circular or by reference to the Business Committee) only if it is believed that the business is of sufficient significance that there could be need for discussion at the meeting (or exceptionally if there is particular urgency about an item of straightforward business).

***(c) Council Circulares**

To note the issue and approval (or proposed issue and potential approval) of the following:

Circular	Issue	Approval
15/13	24 May	3 June
16/13	7 June	17 June

A4 Vice-Chancellor's Report

The Vice-Chancellor's will report further **only** on those items on the following list which are **bold** and unstarred (either on the agenda or, in advance, at the request of members of the Council); other matters are for information only.

- * (a) The Vice-Chancellor invites the Council to congratulate members of the University recently elected to the fellowship of the Academy of Medical Sciences: Professor Jane Clarke; Professor I. Sadaf Farooqi; Professor Rebecca Fitzgerald; Professor Peter McNaughton; Professor Ketan Patel; Professor Sharon Peacock; Professor David Ron; Professor Magdalena Zernicka-Goetz.
- * (b) The Chancellor and the Vice-Chancellor accompanied Her Majesty the Queen and His Royal Highness The Duke of Edinburgh at the opening of the new MRC Laboratory of Molecular Biology Building and to the Rosie Hospital on 23 May 2013.
- * (c) The Vice-Chancellor addressed the députés at the National Assembly in Paris on 28 May 2013.
- * (d) The Vice-Chancellor was the keynote speaker at the Global University Summit in Whitehall on 30 May 2013.
- * (e) There were meetings of the Gates Cambridge Trust on 31 May 2013.
- * (f) There was a memorial service for Dennis Avery at Trinity Hall on 1 June 2013.
- (g) The Vice-Chancellor attended a meeting of the Russell Group on 3 June 2013.**
- * (f) The Vice-Chancellor was a panel member at the Glion Colloquium (an independent think tank considering the future and responsibilities of research universities) in Geneva on 5 June 2013.
- * (g) There was a meeting of the CAM Board on 15 June 2013.
- * (h) The University has successfully renewed its Athena SWAN bronze award and the departments of Chemistry and Materials Science and Metallurgy both gained departmental Bronze awards.

A5 Council, legislative and comparable matters

***(a) Council Work Plan 2012-13**

The updated Work Plan is attached to this agenda.

The Registry or the Head of the Registry's Office will answer any questions.

(b) Preliminary draft Work Plan 2013-14

A preliminary draft is attached. A revised version will be prepared for the July and/or September 2013 meetings. Any comments on this version can be sent to the Head of the Registry's Office. Please note that it is proposed that the spring strategic meeting takes place after the Council's meeting on 17 March 2014 and not after the April meeting.

***(c) Business Committee**

No meeting was held on 10 June 2013.

(d) September Strategic Meeting 23-24 September 2013

It is proposed that the two main topics at the strategic meeting should be research activities and strategy (including the REF); and a report of progress and developments in next phase of fundraising in the Collegiate University. The Council's views on these suggested topics would be welcomed.

A6 Membership of the Board of Scrutiny

Regulation 2 for the election of members of the Board of Scrutiny (provides that, if at any election insufficient nominations are received to fill the vacant places in either class (c)(i) or class (c)(ii), the Council shall appoint as many members as may be necessary. No person having been nominated in the recent election for one member of the Board of Scrutiny in class (c)(i) (a person who has been a member of the Regent House for not more than ten years on 1 October 2013), the Council is asked to suggest possible names for appointment to that vacancy.

A7 General Board

The minutes of the General Board's meeting on 1 May 2013 are circulated. Attention is drawn to the matters listed on the coversheet. There are no matters for the Council's decision.

The Vice-Chancellor is Chairman of the General Board. Dr Bampos, Dr Good and Dr Padman are members.

PART B: MAIN BUSINESS

B1 Finance, Planning and Resources Planning and Resources Committee

The minutes of the meeting of the Planning and Resources Committee held on 22 May are circulated. Attention is drawn to the matters listed on the coversheet.

The Senior Pro-Vice-Chancellor chairs the Committee. Professor Lethbridge, Professor Yates, Dr Cowley and Ms Old are members.

B2 Cambridge University Press

A report from Cambridge University Press is circulated.

Sir David Bell (Chair of the Press Syndicate) and Mr Peter Phillips (Chief Executive, CUP) will attend.

B3 North West Cambridge Project

The Pro-Vice-Chancellor (Institutional Affairs) will provide a progress report.

PART C: RESERVED BUSINESS

C1 Remuneration Committee

A report is circulated with the papers. The Deputy Chairman will report.

Professor Donald, Professor Kelly and Dr Padman are members.

UNIVERSITY OF CAMBRIDGE

COUNCIL

COUNCIL WORK PLAN 2012-3

The following timetable sets out those matters which the Council considers in accordance with an annual schedule. Dates, in some cases, are determined by reporting schedules; in others they are indicative. The work plan is updated for each ordinary meeting of the Council to take account of emerging issues.

MICHAELMAS TERM 2012

24 September 2012
(morning)

Ordinary meeting

Annual Report of the Council – first draft - **done**
Confirm Standing Orders, Code of Practice, Statement of Primary Responsibilities, Statement of Corporate Governance - **done**
Approve outline Council workplan for forthcoming academical year. - **done**

24 and 25 September 2012

Strategic meeting

Residential: at the Marriott Hotel, Huntingdon. Topics will include strategic financial planning, including the North West Cambridge Project and fundraising.

22 October 2012

Ordinary meeting

Review conclusions from strategic meeting – **done**
Annual Report of the Council – second draft - **done**
North West Cambridge project update and Report to the Regent House – **done**
Fundraising in the Collegiate University - **deferred**
Honorary Degree nominations for the calendar year immediately following, and preliminary proposals for the year after (if available; otherwise in November) - **done**.
Receive and approve the recommendations of the Nominating Committee for External Members of the Council (if available; otherwise in November). – **done**
Review of IT infrastructure and support – **done**

26 November 2012

Ordinary meeting

Annual Report of the Council – sign off for publication –**done**
Consider and approve Financial Statements for publication - **done**
Receive consider and publish General Report to the Council- **done**
Response to Board of Scrutiny report - **done**

17 December 2012

Ordinary meeting

The biennial half election of members of the Council in classes (a), (b) and (c) will have taken place. Induction of new members takes place separately.

ACCMEN's report of appointment of Council members to Council committees and other bodies – **done**

LENT TERM 2013

21 January 2013

Ordinary meeting

First meeting of new members in classes (a), (b), (c) and (e)

Confirm dates of Council meetings (as approved by the Business Committee) for the forthcoming academical year – **done**

Office of External Affairs and Communications: annual report – **done**

18 February 2013

Ordinary meeting

Confirm date of the September Strategic Meeting – **Done at the January meeting**

18 March 2013

Ordinary Meeting

Preliminary discussion of University budget for the forthcoming financial year – **done**

Stage C designs of the various Phase 1 lots in North West Cambridge (strategic discussion) – **done**

Update on the working of the Human Remains Working Group - **done**

EASTER TERM 2013

22 April 2013

Ordinary Meeting

Draft Budget and Allocations Report 2013-14 – **done**

22 April 2013

Strategic Meeting

In Cambridge. Agenda circulated with the papers - **held**

20 May 2013

Ordinary Meeting

Budget and Allocations Report 2013-14 – conclude consideration, sign and publish – **done**
Report from CUP – **now scheduled for June**
Strategic meeting – review conclusions – **done**

17 June 2013

Ordinary Meeting

Last meeting of outgoing student members

Preliminary discussion of programme for September strategic meeting – **in agenda**
Preliminary draft of Council workplan for the next academical year – **in agenda**
Report from CUP – **in agenda**
Report from Cambridge Assessment – **now scheduled for July**

LONG VACATION 2013

15 July 2013
(long meeting)

First meeting of new student members

Initial review of Standing Orders, Code of Practice, Statement of Primary Responsibilities and Statement of Corporate Governance
Receive Board of Scrutiny Annual Report
Revised workplan for the next academical year
Report from Cambridge Assessment

The Deputy Chairman chairs.

The Vice-Chancellor's annual report to the Council
Consideration of the Council's priorities for the forthcoming academical year

23 September 2013
(morning)

Ordinary meeting

The Council's Annual Report 2012-13 – first draft.
Confirm or revise Standing Orders, Code of Practice, Statement of Primary Responsibilities and Statement of Corporate Governance

23 and 24 September 2013

Strategic Meeting: [provisional]

Residential: out of Cambridge; [at the Belfry, Cambourne]. Topics to be determined.

MICHAELMAS TERM 2013 (FORWARD LOOK)

21 October 2013

Ordinary Meeting

Strategic meeting September 2013 - consider conclusions.

The Council's Annual Report 2012-13 – second draft
Receive draft General Board Report to the Council for 2012-13

Honorary Degree nominations 2013 and preliminary proposals for 2014.

25 November 2013

Ordinary Meeting

Consider and approve Financial Statements 2012-13.

Sign Annual Report of the Council 2012-13; receive, consider and publish General Board Report to the Council 2012-13

16 December 2013

Ordinary Meeting

The minutes and associated papers of the Finance Committee, Audit Committee, Planning and Resources Committee and Human Resources Committee are brought to the Council at the earliest convenient opportunity following those Committees' meetings. Business Committee minutes are brought to the Council when there is a meeting in the week immediately preceding the Council's meeting; they otherwise go in Council circulars. Most other Committee minutes go in Council circulars.

The minutes and associated papers of the General Board are brought to the Council at the earliest convenient opportunity following the Board's meetings.

There is a progress report on the North West Cambridge Project at every meeting.

There are termly reports from CUDO. These are scheduled to fit with other business.

KAA

Updated June 2013